

Yearly Status Report - 2018-2019

Part A		
Data of the Institution		
1. Name of the Institution	T.S.NEGI GOVT. COLLEGE RECKONGPEO	
Name of the head of the Institution	Dr. Anil Gautam	
Designation	Principal	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	01786222591	
Mobile no.	7807225537	
Registered Email	gcreckong-peo-hp@nic.in	
Alternate Email	naac.gcreckongpeo@gmail.com	
Address	T.S. Negi Govt. College ReckongPeo distt. Kinnaur (HP)	
City/Town	Reckong Peo	
State/UT	Himachal pradesh	
Pincode	172107	

2. Institutional Status			
Affiliated / Constituent	Affiliated		
Type of Institution	Co-education		
Location	Rural		
Financial Status	state		
Name of the IQAC co-ordinator/Director	Rajesh Kumar		
Phone no/Alternate Phone no.	01786222591		
Mobile no.	9459239537		
Registered Email	gcreckong-peo-hp@nic.in		
Alternate Email	naac.gcreckongpeo@gmail.com		
3. Website Address			
Web-link of the AQAR: (Previous Academic Year)	https://tsnegigcreckongpeo.ac.in/wp- content/uploads/2021/12/AQAR- Report-2017-18.pdf		
4. Whether Academic Calendar prepared during the year	Yes		
if yes,whether it is uploaded in the institutional website: Weblink :	https://tsnegigcreckongpeo.ac.in/academ ic- calender/#1629290975810-76b89d02-f0ed		
5. Accrediation Details			

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
1	В	2.31	2016	25-May-2016	24-May-2021

6. Date of Establishment of IQAC 10-Jul-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture			
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries	

IQAC		
Digital teaching Device of Rs 194999/- was purchased and installed	25-Apr-2019 1	225
Computers with accessories of Rs 971564/- were purchased for lab I & II	26-Oct-2018 1	447
Xerox machine of Rs 145928/- was purchased and installed	07-Jul-2018 1	447
Equipments, instruments in science labs of Rs 179230/- were purchased	20-Apr-2019 1	116
Teachers attended FDP/OP/ RC/STC/Webinars/Workshops	09-May-2019 90	9
Assignments of students were evaluated and practical exams were conducted	31-Mar-2019 24	395
Scholarships forms were filled up and verified	31-Oct-2018 40	178
Feedback from students, parents and teachers was received	28-Feb-2019 28	129
Regular classes started	01-Jul-2018 172	417
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
T.S. Negi Govt. College Reckong Peo	NIL	NIL	2018 0	0
T.S. Negi Govt. College Reckong Peo	nil	nil	2019 0	0

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes	
Upload latest notification of formation of IQAC	<u>View File</u>	
10. Number of IQAC meetings held during the year :	10	

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<u>View File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

An amount of Rs 1104244/ was deposited online in bank accounts of 178 students under different scholarships schemes

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Cast iron benches and fiber dustbin of Rs 346602/- were purchased and affixed

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Sixth popular lecture series in collaboration with Science, Technology and Environment Council oh Himachal Pradesh, Shimla was organized in September 2018

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To evaluate answer scripts of house exams and assignments	Evaluated
To purchase and install Notice Display Pin up Fresnal boards	Purchased and installed
to carry out societal activities like cleanliness, blood donation, awareness campaigns and rallies etc.	Organized
To purchase equipments, instruments and chemicals for labs	Purchased
To conduct mid semester exams, practical exams and end semester exams	Conducted
to fill up and verify online scholarship forms of students	Filled up and verified
To observe days of national and international Importance	Observed
To motivate and encourage teachers to	Motivated and attended

•	attend OP/RC/FDP/STC/Workshops and Webinars		
	To Receive feedback from students, parents and teachers for quality improvement	Received and steps were taken for improvement	
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14. Whether AQAR was placed before statutory body ?	No		
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?	No		
16. Whether institutional data submitted to AISHE:	Yes		
Year of Submission	2019		
Date of Submission	25-Feb-2019		
17. Does the Institution have Management Information System ?	Yes		
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Student Database Management System Student Internal Assessment Management System Library information and management System Salary and Payroll management System Records of employee and Service books are maintained online. Online digital system for Scholarship Transfer through PMIS software GPF/CPF/NPS is maintained through digital mode term end exams are managed through digital system Application forms for scholarships are filled up in online mode and credited through digital system		

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college has little role in curriculum development as we follow the curriculum developed by Himachal Pradesh University Shimla. Academic Calendar is prepared so that curriculum is implemented properly. Various committees have been constituted for the smooth functioning of the college. Various meeting are held at the beginning of the session for proper execution of the curriculum First week is declared zero week where time-table committee work out the time table of respective streams and a blue print is prepared for the completion of

syllabus in time. Institution peers are provided basic facilities viz. ICT enabled class-rooms, internet connectivity library, laboratories and a conductive teaching learning environment for effective curriculum delivery. Teachers enrich curriculum with latest developments in the field. Activities like quiz, seminar and field trips are organized to aid teaching. Teachers maintain records of all activities, assignments and tests for continuous assessment. Library has a number of good books, magazines and journals for aid of students and teachers. Laboratories are also well equipped with the latest instruments Head of the institution and IQAC regularly take feedback from students and monitor progress in curriculum delivery.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certifi	cate Diploma	Courses Dates of Introduction	Duratio	n Focus on em ability/entrep urship	•
n	.1 n	nil 02/07/201	8 0	nil	nil

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction	
Nill	Nill nil		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Humanities	02/07/2018
BCom	Commerce	02/07/2018
BSc	Science	02/07/2018
BDS	Computer Application	02/07/2018
PGDCA	Computer Application	02/07/2018

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled		
nil	02/07/2018	Nill		
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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Humanities	Nill
BCom	commrerce	Nill
BSc	Science	Nill

BCA	Computer Application	Nill		
PGDCA	Computer Application	Nill		
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1.4 - Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

For the academic session 2017-2018, student feedback was sought from 49 students about the curriculum aand teaching-learning process and college infrastructure. The majority of the students (34) agreed that the method of teaching was excellent. Whereas 11 and 8 opined that the method of teaching was very good and good respectively. Most of the students (40) agreed that teachers covered the syllabus well in time. Around 43 students agreed that teachers covered the syllabus well in time. Around 42 Students were satisfied (have reported excellent, very good and good) with discussion of topics with the teachers, the way Seminars quiz etc were conducted and tutorials were given and solved. Around 41 students agreed that teachers delivered the course content with good mastery over subject and their respective field of specialization. These students also viewed that the variety in teaching was very good and course content was delivered by the teachers as well planned sequence with necessary skills. Almost 40 students reported their good level of satisfaction in their feedback form for the understanding level of topics to be taught to them by the teachers. Teachers motivation always help the students to get out of their confusion about life skills and day to day life. Most of the students (39) were confused about the continuation of higher studies, therefore they agreed upon that they were motivated by the teachers for the higher studies, majority of the parents (13) were satisfied with the teaching learning the environment of the college besides co-curricular cultural, sports and societal activities organize by the college. 14 parents opined that infrastructural facilities must be improved and developed in the institution. 9 members of alumni association also opined that better infrastructure and PG Courses in some subjects are required. 15 teachers were satisfied with the work and leadership skills of the head of institution. They also opined that the head must make best efforts to lead the institution to higher level of learning and infrastructural development with the assistance of teachers, CSCA, PTA, Alumni association, local public representative and with state govt.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	Computer Application	40	7	7

BCA	Computer Application	120	12	12
BSc	Science(Medical and Non- Medical)	300	69	69
BCom	Commerce	180	65	65
BA	Humanities	660	264	264
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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	institution	Number of teachers teaching both UG and PG courses
2018	398	19	21	Nill	2

2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number o Teachers on		·	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
23	5	4	5	2	1

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Various societies for mentoring the students are framed, where they provide guidance as per the requirement of the student's interest. Mentors make the students aware of the designed and framed curriculum. In the beginning of the session 2018-2019 mentor assured that proper induction of the students about the different activities and events organized in the college. All the teachers of the college played the role of mentors in their respective classes. During the entire process every effort was made to know the expectations of students and what the College expects from the students. Time to time direct and indirect mentoring was done wherever possible and necessary. Mentoring was provided to the students in various aspects of their personality development so that the students can improve themselves during their college life. Guidance was focused on soft skills, Communication skill and life skills etc. Various societies were framed in order to mentor the students from time to time.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
417	23	1:18

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	20	1	Nill	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
2018	nil	Nill	nil	
2019	nil	Nill	nil	
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/year-end examination
PGDCA	Computer Application	Semester	25/06/2019	30/10/2019
BCA	Computer Application	Semester	08/05/2019	30/06/2019
BSc	Science	Semester/Annual	29/04/2019	30/06/2019
BCom	Commerce	Semester/Annual	30/04/2019	30/07/2019
ВА	Humamities	Semester/Annual	08/05/2019	30/10/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the beginning of academic session 2018-19, University notified the schedule for the conduct of examination, evaluation of answer-scripts and declaration of the result. The Continuous Comprehensive Assessment (CCA) constitutes 30 of the total marks and university has approved a fixed pattern for the same so that the students are to be evaluated. Therefore there is uniformity in evaluation throughout the affiliated and constituent colleges under Himachal Pradesh University Shimla. It was made necessary to score minimum 35 in both the categories i.e. theory and CCA separately and collectively 45 to pass the complete course. At institutional level, Mid-term Examinations were held in September 2018 and February 2019. Assignments were evaluated by respective subject teacher. Seminars were also organized as per subject requirement. Marks for Internal Assessment and Practical awards were entered in the website of Himachal Pradesh University, Shimla-5 before the declaration of Term-End Exam results.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College has framed its own academic calendar for the session 2018-19 (already uploaded on the college website) in the beginning of the session. It was also printed on the prospectus of the college. It envisaged all the activities which were to be organized/performed during the entire academic year. College prepared the calendar as per the university calendar guidelines. Since our

college is affiliated to Himachal Pradesh University Shimla, there was limited scope for the changes in the basic structure however, we added all the activities or celebration of important Days (National/International importance). It included dates for regular activities, last dates of admission, PTA general house meeting, CSCA election, college athletic meet, mid-term exam date, filling of examination forms, Examination fees etc. It helped the stakeholders to know in advance about what were the activities to be performed or organized during the academic year. It served as a guiding document which further helped them to perform the activities as per schedule.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://tsnegigcreckongpeo.ac.in/wp-content/uploads/2021/09/Programmesoutcomes-2018-19.docx.pdf

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage	
Bachelor of Commerce	BCom	Commerce	25	24	96	
Bachelor of Science	BSc	Science	18	16	88.8	
Bachelor of Arts	BA	Humanities	57	50	87.7	
Bachelor of Computer Applicatioin	BCA	Computer Application	3	2	66.6	
Post Graduate diploma in Computer application	PGDCA	Computer Application	3	2	66.6	
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://tsnegigcreckongpeo.ac.in/wp-content/uploads/2021/12/Student-Satisfication-Survey-2018-19.pdf

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	nil	0	0
International	0	nil	0	0

Projects				
Students Research Projects (Other than compulsory by the University)	0	nil	0	0
Projects sponsored by the University	0	nil	0	0
Industry sponsored Projects	0	nil	0	0
Interdiscipli nary Projects	0	nil	0	0
Minor Projects	0	nil	0	0
Major Projects	0	nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nill	nil
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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start- up	Date of Commencement
nil	nil	nil	nil	nil	Nill
<u>View File</u>					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Г				
	Туре	Department	Number of Publication	Average Impact Factor (if
ı				

			any)	
National	nil	Nill	0	
International	nil	Nill	0	
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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication	
nil	Nill	
Viev	<u>/ File</u>	

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	2019	0	0	Nill
nil	nil	nil	2018	0	0	Nill
<u>View File</u>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication	
nil	nil	nil	2019	Nill	Nill	0	
nil	nil	nil	2018	Nill	Nill	0	
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	Nill	Nill	Nill	Nill
Presented papers	Nill	Nill	Nill	Nill
Resource persons	Nill	Nill	Nill	4
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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Independence Day Parade	NSS, Rovers and Rangers units of college	2	87

NSS day	NSS unit of college	1	95	
Blood Donation Camp	NSS unit of college	1	10	
Environment Awareness Rally	NSS unit of college	1	71	
Cleanliness Drive	NSS, Rovers and Rangers units of college	2	69	
Kargil Vijay Diwas	NSS unit of college	1	47	
Environment and cleanliness drive	NSS unit of college	1	59	
Tree Plantation drive	NSS unit of college	2	64	
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited	
nil	nil nil		Nill	
<u>View File</u>				

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AIDS Awareness Day	Red Ribbon Club National Service Scheme (NSS)	Awareness Drive	2	89
Swachh Bharat Abhiyaan	National Service Scheme (NSS) Rovers And Rangers	Awareness Drive	1	74
International Yoga Day	National Service Scheme (NSS) Rovers And Rangers	Cleanliness Drive	1	60
International Women day	National Service Scheme (NSS) Women Cell	Awareness Drive	1	64
World Mental Health Day	National Service Scheme (NSS)	Cleanliness Drive	1	39
World Consumers Day	National Service Scheme (NSS) Rovers	Awareness Drive	1	40

	And Rangers			
International Youth Day	National Service Scheme (NSS) Rovers And Rangers	Plantation and Cleanliness Drive	1	61
International Day Against drug Abuse	National Service Scheme (NSS) Rovers And Rangers	Awareness DriveAwareness Drive	1	49
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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration		
nil	0	0	0		
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant	
nil	nil	nil	Nill	Nill	0	
	<u>View File</u>					

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs		
nil	Nill	nil	Nill		
<u>View File</u>					

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development	
100000	100000	

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added	
Campus Area	Existing	
Class rooms	Existing	
Laboratories	Existing	
Seminar Halls	Existing	

Classrooms with LCD facilities	Existing	
Seminar halls with ICT facilities	Existing	
Video Centre	Existing	
Value of the equipment purchased during the year (rs. in lakhs)	Existing	
Others	Newly Added	
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added	
Classrooms with Wi-Fi OR LAN	Existing	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2017

4.2.2 - Library Services

Library Service Type	Existing		Newly	Newly Added		Total	
Text Books	10297	2059400	538	10835	10835	2070235	
Reference Books	3709	11112700	Nill	Nill	3709	11112700	
e-Books	Nill	Nill	Nill	Nill	Nill	Nill	
Journals	Nill	Nill	Nill	Nill	Nill	Nill	
e- Journals	Nill	Nill	Nill	Nill	Nill	Nill	
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill	
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill	
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill	
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill	
Others(s pecify)	11	8295	Nill	Nill	11	8295	
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
		is developed	content

nil	nil	nil	31/05/2019
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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Туре	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	47	2	47	0	34	4	9	10	0
Added	6	0	0	0	0	0	0	0	0
Total	53	2	47	0	34	4	9	10	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility	
nil	<u>nil</u>	

4.4 - Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2526439	2526439	100000	100000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Standard procedures and policies were used for the maintenance and utilization of the physical, academic and support facilities, which are further adhered by various committees. These Committees were framed at the beginning of the last academic session i.e. 2018-19. For the maintenance of the physical facilities and infrastructure the college development committee, purchase committee, committee for furniture-repair followed proper procedures and policies for the smooth functioning of each renovation work. To meet the various academic requirements, assignments and facilities, computer labs were established. After the introduction of RUSA, the physical requirements of various laboratories, library, sports complex, computers, classrooms etc. were completed through proper channel out of funds provided by central as well as state government. (Documents are available as hard copies in the institution)

https://tsnegigcreckongpeo.ac.in/physical-and-academic-facilities-utilization-and-maintenance-policy/

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 - Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	nil	0	0
Financial Support from Other Sources			
a) National	Post matric SC/Post Matric ST /Post Matric OBC/KCCY/IGUCY	178	1104244
b)International	nil	Nill	0
<u>View File</u>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved	
Soft Skills	10/08/2018	108	Teachers	
Special Classes,C ounseling,Mentoring	10/08/2018	74	Teachers and resource persons (T.S Negi GC Reckong Peo).	
<u>View File</u>				

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career Counseling and Guidance	182	182	8	4
	<u>View File</u>				

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

	On campus			Off campus	
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
nil	Nill	Nill	Nill	Nill	Nill
<u>View File</u>					

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to	
2019	6	T.S. Negi GC Reckong Peo	Commerce	HPU Shimla /Affiliated College	M.Com	
2019	3	T.S. Negi GC Reckong Peo	Humanities /Science	HPU Shimla /Affiliated College	LLB	
2019	14	T.S. Negi GC Reckong Peo	Humanities /Science/Com merce	HPU Shimla /Affiliated College	B.Ed	
2019	3	T.S. Negi GC Reckong Peo	Chemistry(Science)	HPU Shimla /Affiliated College	M.Sc Chemistry	
2019	2	T.S. Negi GC Reckong Peo	Physics(Sc ience)	HPU Shimla /Affiliated College	M.Sc Physics	
2019	3	T.S. Negi GC Reckong Peo	Maths(Scie nce)	HPU Shimla /Affiliated College	M.Sc Maths	
2019	4	T.S. Negi GC Reckong Peo	Botany(Sci ence)	HPU Shimla /Affiliated College	M.Sc Botany	
2019	5	T.S. Negi GC Reckong Peo	Zoology(Sc ience)	HPU Shimla /Affiliated College	M.Sc Zoology	
2019	14	T.S. Negi GC Reckong Peo	Humanities	HPU Shimla /Affiliated College	M.A(Eco.,E nglish,Hindi ,Sanskrit,Hi story,Pol. Science)	
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
Any Other	Nill

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants		
iter college Boxing(Women) Championship	State	254		
National Science Day	College	38		
Cultural Function	College	89		
International Women Day	College	78		
Quiz Competetion	College	84		
Annual Athletic Meet	College	82		
Hindi Diwas	College	94		
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5.3 - Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	nil	National	Nill	Nill	Nill	nil
2018	nil	Internat ional	Nill	Nill	Nill	nil
	<u>View File</u>					

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has its own Council of Student Central Association (CSCA) which is nominated and constituted on the merit basis from B.Sc/B.Com/BA/BCA/PGDCA for the session 2018-19. CSCA has four Office Bearers and 16 class and nominated Representatives from different classes and from

NSS/RR/Sports/Clubs/Societies/Cultural wings etc. CSCA actively participated and cooperated in smooth functioning and organization of various activities. On the occasion of various college functions (CSCA Functions, Teachers Day, Celebration of important Days, Annual Athletic Meet, Inter-College Competitions, and provide feedback about basic infrastructural facilities, teaching-learning related problems, students problem/grievances etc. They also make their significant presence while short listing the candidate for intercollege and inter-class activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

41

5.4.3 - Alumni contribution during the year (in Rupees) :

C

5.4.4 - Meetings/activities organized by Alumni Association:

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management is important to get work done on time and to bring quality in work. Decentralization and participative management is completely reflected in the committee system and delegation of some of the important activities to the teaching and non-teaching faculty. Various committees have been formulated which perform their role well in time. These committees help the college in smooth functioning. Conveners hold meeting with the members for the performance of their respective duties in time to time. Committees for admission, women grievances, buss-pass, attestation on behalf of the Principal, cultural events etcetera are framed and these are notified in the prospectus of the college for the academic session. For specific work like annual function, CSCA, function, annual athlete meet, special committees are framed. The progress report of the work done by different committee was evaluated at the end of the session. Faculty members were also delegated the power to sanction the 3 days leave to the students of their major subject or course. Co-Ordinators were made to look after the selffinance courses.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission is provided in variety of courses under two measures for UG courses in different subjects, merit base practice is followed with specified number of seats. In self financing courses of PGDCA and BCA, admission is based on entrance test cum merit basis. Reservation roster is strictly followed as per HP University norms.
Industry Interaction / Collaboration	In self financing course like PGDCA and BCA, industrial visit is the integral part of internship (on the job training for 8 Weeks) by collaboration with the industries.
Human Resource Management	For the management and development of the human resources they are allowed to meetings are organized and conducted with the concerned parties in case of any grievance. Committees are framed on the basis of specialization and efficiency of the human resource

	working the institution. Human resource is it teaching and nonteaching all are free to give suggestion and advise the administration when they feel necessary and re important for the growth of the organization.
Library, ICT and Physical Infrastructure / Instrumentation	Library is well equipped and upgraded with latest feature. It has varied books (text books, reference books, and journals), magazines, and newspapers, Photostat facility at reasonable rate and with limited open access system. Books are catalogued in the 'SOUL' software. INFLIBNET facilities with eresource are available. ICT measures are appropriately used by the faculty. College is having ample infrastructure to meet the requirement of students and teachers with 'Gymnasium' amenity. Science laboratories are also well furnished with latest updated equipment.
Research and Development	Teachers are allowed to attend the seminars, workshops etc. but college has no center for research.
Examination and Evaluation	Examination is divided into two parts i.e., CCA and Term end exams. CCA composed of class test, assignments, attendance, and mid-term test. End-term exams are taken as per university date sheet and evaluation is done at various evaluation centers made by university.
Teaching and Learning	For teaching and learning college has mentoring system. Time table is made in the beginning of the session and syllabus is completed well in time. Various test, seminars, discussions, quizzes are held for improving the learning among the students.
Curriculum Development	College has very limited role in developing the curriculum as our college is affiliated to Himachal Pradesh University and university frames the curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	In planning and Development, all the monitoring and execution of various plans related to RUSA, UGC Affairs, Directions from the Education Department/Directorate of Higher Education/Secretariat Shimla/ Treasury Office/Govt/Private Bodies etc. were mostly done through email and online

	mode
Administration	e-Service Books were maintained and updated as per requirement.
Finance and Accounts	e-salaries were updated and modified on each month, increments were inducted and taxes were deducted within e-salary as per requirement and by the end of financial year 2018-19
Student Admission and Support	Online Fee Submission
Examination	Examination Fees, e-forms were verified through online mode and respective Roll Numbers generated. The awards for Internal Assessment and Practical of respective subject were submitted online on HPU Website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support		
2018	nil	nil	nil	Nill		
2019	nil	nil	nil	Nill		
<u>View File</u>						

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	nil	nil	01/06/2018	31/05/2019	Nill	Nill
	<u>View File</u>					

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme at HPU Shimla	4	22/02/2019	23/03/2019	28
Refreshers Course at HPU Shimla	1	26/11/2018	15/12/2018	21

Refreshers Course at Kumaun University	1	29/10/2018	21/11/2018	24	
Uttrakhand	_				
Faculty Development Program at SCERT Solan (HP	1	14/05/2018	26/05/2018	15	
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teac	hing	Non-te	aching
Permanent	Full Time	Permanent	Full Time
2	Nill	Nill	Nill

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students	
0	0	Scholarships for SC/ST/	
		OBC/Minorities/IGUCY/KCC	

6.4 - Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

In the beginning of a financial year, the annual budget is allocated. Proper external and internal audit is conducted in the college. External audit is done by auditors from Auditor General office from Shimla. They conduct the audit and submit the report. For internal audit College Bursar ensures the proper receipts and payments of the funds after verifying the bills and all the codal formalities. Further internal audit of PTA funds is also done by the committee members constituted by the institution

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose			
PTA Fund	289018	College Development and Student Welfare			
<u>View File</u>					

6.4.3 – Total corpus fund generated

289018

6.5 - Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No Agency		Yes/No	Authority
Academic	No	nil	Yes	Scrutiny committee
Administrative	No	nil	Yes	Various committees

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Provided valuable suggestions for the development of the institution for the session 2018-19. Pointed out the weaknesses of the college related departments and suggesting rectifications during the session 2018-19. Communicating views which the students feel shy to communicate directly to the teachers about the college and the department. Regular meetings of PTA were conducted in which Parents interacted with the Principal and the Teachers. PTA also helped in the appointment of Guest Faculties out of PTA Fund throughout the session.

6.5.3 – Development programmes for support staff (at least three)

Supporting Staff was encouraged and relieved to attend training/workshop/capacity building Programmes. Important notices, circulars and notifications related to promotional benefits and other welfare schemes issued from the Govt. of Himachal Pradesh were positively intimated to them. Income Tax related issues and RUSA Funding related problems were addressed.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

Vacant posts in teaching and non teaching should be filled up on regular basis. The institution has communicated about the shortage of faculty members in different departments to the higher authorities. Proposal to start PG class in Department of History and Political Science was sent to the government. An amount of Rs 1104244/- was deposited online in the bank accounts of students under different scholarship schemes. A Xerox machine amounting to Rs 145928/- was purchased. APC MAKE online UPS of Rs 265000/- was purchased and made operational. Zoology lab was upgraded. One teaching digital device of Rs 194999/- was purchased and installed.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	One day Seminar with the assistance Sabal Bharat Institution Skill Developement in present day training courses was organized	28/08/2018	28/08/2018	28/08/2018	125
2018	Popular lecture series for students and teachers with the	12/09/2018	12/09/2018	15/09/2018	127

	assistance of Science ,Technology and environment council of HP was organized				
2018	Two days workshops on different governmental schemes on Banking Sanitation, Health Education and self employment was organized	24/12/2018	24/12/2018	25/12/2018	97
2019	A lecture on How to prepare for competitive exams like CDS, Allied services, IAS HPAS,IFS etc.was organized	01/03/2019	01/03/2019	01/03/2019	69
2019	Two day workshop on skill development Women wmpowerment, Swachh bharat, Solar energy and adult franchise was organized with the assistance of Nehru Yuva Kendra Reckong Peo	28/03/2019	28/03/2019	29/03/2019	123

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Enrolment	02/07/2018	31/07/2018	248	134
Annual Athletic meet	26/11/2018	26/11/2018	32	24
CSCA composition	11/09/2018	03/05/2019	10	8
CSCA Cultural Function	20/11/2018	20/11/2018	17	14
NSS	02/07/2018	31/05/2019	50	50
Rovers and Rangers	02/07/2018	31/05/2019	25	25

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Under the universal vision of Save Environment varied approaches adopted by the institution are:- Environment studies is an integral part of curriculum for enhancing environment consciousness among students. Various awareness campaigns and rallies are organized by NSS and Eco- Club during every academic year to save environment and keep it neat and clean . Air purifier plants(indoor and outdoor) are also planted in college premises. New energy saving electrical appliances are preferred. Plantation and care drives in collaboration with forest department are carried out throughout every acade

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nill
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nill

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	14/08/2 018	1	cleanli ness	uprooting	52

					drive	cannibas near govt. col ony,mini scretaria t,industr ial area and court complex at Reckong Peo	
2018	1	1	26/09/2 018	1	cleanli ness campaign	awareness campaign in local market and panchayat	65
2018	1	1	28/09/2 018	1	awareness campaign	financial literacy camp with the assis tance of oriental bank of commerce	72
2018	1	1	01/12/2 018	1	awareness campaign	Intra college drawing c ompetitio n on AIDS and awareness rally by Red Ribbon Club	84
2019	1	1	07/02/2 019	1	awareness campaign	awareness campaign on swine flu was organised at local pachayat and market	89
2019	1	1	05/03/2 019	1	awareness lecture	lecture on votes awareness , electoral system and adult	107

					franchise by DC office Kinnaur		
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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Central Civil Services (Conduct Rules)	Nill	1964, As per article 19(1) and (2) to (6) of the constitution, any Govt. servant who violates the restrictions imposed by general laws becomes liable for punishment as prescribed under the relevant laws. And in addition, if CCs conduct rules are also simultaneously violated he/she becomes liable to disciplinary action as well. Every employee of the institution tries to follow conduct rules in letter and spirit.
Central Civil Services (classification, control and appeal rules)	Nill	1965, The disciplinary action is taken under the provision of these rules. Minor major penalties can be imposed after following the procedure.
Government of HP Office Manual (3rd edition)	Nill	April 2011, Fundamental Rules Fundamental Rule 11 provides that a Government servant is at disposal of the Government for 24×7 Hrs which pays him and he may be employed in any manner required by the proper authority. Proviso under FR 17(1) deals with no work no pay. FR 17A deals with unauthorized absence. Right to information act (2005) Every public information officer is bound to supply information except classified information to general public under this
Education code	Nill	2001, It also deals with code of conduct for teachers and value education. Procedure for

		constitution of PTA and its role in development of institution is also mentioned in it.
College Prospectus (Annual Publication)	Nill	June 2018, Besides, providing information about the admission process college prospectus also has details about statutory guidelines and code of conduct for students

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants	
World Environment Day	05/06/2018	05/06/2018	39	
International Yoga Day	21/06/2018	21/06/2018	42	
Anti-Tobacco Day/ Drug Abuse Day	26/06/2018	26/06/2018	41	
Independence Day	15/08/2018	15/08/2018	62	
Teachers Day	05/09/2018	05/09/2018	124	
Hindi Diwas	14/09/2018	14/09/2018	89	
National Sports Day	29/08/2018	29/08/2018	51	
Gandhi Jayanti	02/10/2018	02/10/2018	93	
World AIDS Day	01/12/2018	01/12/2018	84	
National Science Day	28/02/2019	28/02/2019	63	
<u>View File</u>				

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Strict ban on plastic in the campus. College is made smoking free. Use of dustbins for wet and dry garbage. Installation of ample number of power saving LED lights in campus. Planting and caring of plants and trees in the campus. Planting and caring of indoor plants and ornamental plantation done. Competition organized where awareness regarding environment is made.

7.2 - Best Practices

7.2.1 – Describe at least two institutional best practices

1. Engagement of Students in Community Services: To make our students responsible and sensible towards society, various events of social importance, awareness on social evils and problems were organized. It included awareness rallies on Drug Abuse, AIDS Awareness, Blood Donation Camp, celebration of important days and Swachhta Campaign in our surrounding locality. The Institution has adopted land at forest colony Reckong Peo where volunteers of NSS, RR and students of Eco-Club plant saplings and make regular visits for nurturing the plants. 2. Emphasis on escalating competence in students for their holistic development: In cultural events, students brought laurels and commendable position in Folk-song and Folk dance. Institution's NSS and Rovers

Rangers participated in Distt. Level Republic Day and Independence day Parade and function. For any educational institution sports ground and library is essential. Our college has good library with various facilities and also have a ground where students can make themselves ready for their future. The institution is careful about eco-friendly environment, green campus and cleanliness. The traditional lights have been replaced by LED lights. Medicinal plants will be grown nearby girls hostels in forest land. will be grown nearby girls hostels in forest land.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://tsneqigcreckongpeo.ac.in/best practices/

7.3 - Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

This college was established on 16 th August 1994 as an institution of higher learning at Reckong Peo, District Kinnaur, the Tribal area of Himachal Pradesh. This institution offers Arts, commerce, Science and BCA courses at UG level and PGDCA at PG level. It also runs IGNOU centre which caters to the need of studies for the working and tribal people of the area. Committed to bring about the overall development of the students our college focuses on motivating the students to discover their talent in extra-curricular, sports, cultural and societal activities. Students of this college excel in sports activities at national and state levels. Mentors, coaches, artists, horticulturists, floriculturists, hydro-electrical project directors and prominent experts from different fields are invited to share their expertise and guide the students to perform well in these related fields from time to time. For any educational institution sports ground and library is essential. Our college has good library with various facilities and also have a ground where students can make themselves ready for their future.

Provide the weblink of the institution

https://tsnegigcreckongpeo.ac.in/wp-content/uploads/2021/12/Institutional-Distinctiveness-2018-19.pdf

8. Future Plans of Actions for Next Academic Year

To collect institutional feedback from different stakeholders. To organize Seminar/workshops and counseling sessions. To provide financial assistance to students under different scholarships schemes. To encourage teachers to attend OP/RC/STC/Conferences and to publish research works. To conduct house tests, practicals and end-semester exams. To evaluate assignments and scripts of house/class tests. To carry out co-curricular, cultural and sports activities. To carry out societal activities. To establish healthy relationships between the mentor and mentee. To construct new botanical garden, grow plants and flowers. To construct new building (pre-fabricated Iron structure) to evaluate the academic performance of students by class tests, assignments, seminars and quiz and to give them necessary feedback. .