



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	T.S.NEGI GOVT. COLLEGE RECKONGPEO
Name of the head of the Institution	Dr.Vidya Bandhu Negi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01786222591
Mobile no.	7018139591
Registered Email	gcreckong-peo-hp@nic.in
Alternate Email	naac.gcreckongpeo@gmail.com
Address	T.S. Negi Govt. College ReckongPeo distt. Kinnaur (HP)
City/Town	Reckong Peo
State/UT	Himachal pradesh
Pincode	172107

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr.Rajesh Kumar
Phone no/Alternate Phone no.	01786222591
Mobile no.	9459239537
Registered Email	gcreckong-peo-hp@nic.in
Alternate Email	naac.gcreckongpeo@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://tsnegigcreckongpeo.ac.in/wp-content/uploads/2021/12/AQAR-2018-2019.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://tsnegigcreckongpeo.ac.in/academic-calender/#1629280097213-cbe134fb-8e6d

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.31	2016	25-May-2016	24-May-2021

6. Date of Establishment of IQAC	10-Jun-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Tutorial Classes were taken at weekend by DSC/DSE-I subject teachers	31-Mar-2020 28	391
One day seminar on career opportunities after graduation was organised .Ms. Shailja Thakur ,Dr. Krishan Kumar Negi and Mr. Sachin Bhardwaj were Resource Person	02-Mar-2020 1	107
Feedback from students , parents and teachers was received, analysed and used for improvement at the end of academic session	08-Feb-2020 38	182
Assignments of students were evaluated and practical exams were conducted	27-Mar-2020 27	364
Teachers attended FDP/OP/RC/STC/Webinars/Workshops	09-May-2020 180	5
Department of English organized workshops on communication and soft skills	22-Feb-2020 1	123
Plantation and nurturing of plant drive were carried out	20-Dec-2019 1	108
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
T.S. Negi Govt. College Reckong Peo	nil	nil	2019 0	0
T.S. Negi Govt. College Reckong Peo	nil	nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :	12
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
Career counseling and guidance session, workshops were organized
Tutorial sessions were organized
Feedback from students, Parents and teachers were received analyzed and used for further improvement
Regular meetings of IQAC with different stake holders were convened
Teachers FDP/OP/RC/STC/Workshops and webinars

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To construct new building (pre-fabricated Iron structure)	under progress
To construct new botanical garden, grow plants and flowers.	under progress
To carry out societal activities.	carried out
To carry out co-curricular, cultural and sports activities.	carried out
To evaluate assignments and scripts of house/class tests.	evaluated
To conduct house tests, practicals and end-semester exams	Conducted
To encourage teachers to attend OP/RC/STC/Conferences and to publish research works.	encouraged and motivated

To provide financial assistance to students under different scholarships schemes.	provided
To organize Seminar/workshops and counseling sessions	organised
To collect institutional feedback from different stakeholders.	collected and analysed
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	21-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Student Database Management System Student Internal Assessment Management System Library information and management System Salary and Payroll management System Records of employee and Service books are maintained online. Online digital system for Scholarship Transfer through PMIS software GPF/CPF/NPS is maintained through digital mode term end exams are managed through digital system Application forms for scholarships are filled up in online mode and credited through digital system</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college has little role in curriculum development as we follow the curriculum developed by Himachal Pradesh University Shimla. Academic Calendar is prepared so that curriculum is implemented properly. Various committees have been constituted for the smooth functioning of the college. Various meetings are

held at the beginning of the session for proper execution of the curriculum. First week is declared zero week where time-table committee work out the time table of respective streams and a blue print is prepared for the completion of syllabus in time. Institution peers are provided basic facilities viz. ICT enabled class-rooms, internet connectivity library, laboratories and a conducive teaching learning environment for effective curriculum delivery. Teachers enrich curriculum with latest developments in the field. Activities like quiz, seminar and field trips are organized to aid teaching. Teachers maintain records of all activities, assignments and tests for continuous assessment. Library has a number of good books, magazines and journals for aid of students and teachers. Laboratories are also well equipped with the latest instruments. Head of the institution and IQAC regularly take feedback from students and monitor progress in curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	01/07/2019	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	computer science	01/07/2019
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Humanities	01/07/2019
BCom	Commerce	01/07/2019
BSc	Science	01/07/2019
BCA	Computer Application	01/07/2019
PGDCA	Computer Application	01/07/2019
BSc	Computer Science	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	01/07/2019	Nil
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BA	Humanities	Nil
BCom	commerce	Nil
BSc	Science	Nil
BCA	Computer Application	Nil
PGDCA	Computer Application	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

T.S. Negi Govt. College Reckong Peo, District Kinnaur HP(172107) Session 2019-20 Students Satisfaction Survey A Total number of 65 students provided feedback for the session 2019-20. Total students agreed that they were guided by the teachers while choosing programme and career option. 25 students were satisfied by the study material by the subject teachers and their method of teaching was excellent. While students looked satisfied with the study material and teaching method so they described the same 'very good. 60 students were satisfied (termed excellent) by the additional study material provided by the subject teachers. 60 students opined that the teachers covered the course content, syllabus in time. 65 Students described that the remedial, special, tutorial classes taken by teachers were excellent an interesting. 60 students were satisfied with modern tools of teaching and learning like internet facility, smart class Rooms, Computer and library. 45 students described that the manners of Mid-Semester Examinations, House Examinations Seminars and assignments was excellent. 45 students agreed that they were provided enough opportunities to participate in Co-Curriculum activities of the college. 45 students opined that lecture method and discussion appeal them the most, while 15 students were of the opinion that power point presentation and demonstration appeal them the most. majority of the parents 10 were satisfied with the teaching learning the environment of the college besides co-curricular cultural, sports and societal activities organize by the college. 18 parents opined that infrastructural facilities must be improved and developed in the institution. 13 members of alumni association also opined that better infrastructure and PG Courses in some subjects are required. 16 teachers were satisfied with the work and leadership skills of the head of institution. They also opined that the head must make best efforts to lead the institution to higher level of learning and infrastructural development with the assistance of teachers, CSCA, PTA, Alumni association, local public representative and with state govt.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Computer Science	60	Nil	Nil
PGDCA	Computer Application	40	29	29
BCA	Computer Application	120	10	10
BCom	Commerce	180	65	65
BSc	Science(Medical and Non-Medical)	300	64	64
BA	Humanities	660	230	230
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	362	29	21	Nil	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	5	4	5	2	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Various societies for mentoring the students are framed, where they provide guidance as per the requirement of the student's interest. Mentors make the students aware of the designed and framed curriculum. In the beginning of the session 2019-2020 mentor assured that proper induction of the students about the different activities and events organized in the college. All the teachers of the college played the role of mentors in their respective classes. During the entire process every effort was made to know the expectations of students and what the College expects from the students. Time to time direct and indirect mentoring was done wherever possible and necessary. Mentoring was provided to the students in various aspects of their personality development so that the students can improve themselves during their college life. Guidance was focused on soft skills, Communication skill and life skills etc. Various societies were framed in order to mentor the students from time to time.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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391

21

1:19

2.4 – Teacher Profile and Quality**2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	21	1	3	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	nil	Nil	nil
2020	nil	Nil	nil

[View File](#)

2.5 – Evaluation Process and Reforms**2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Computer Science	Annual	22/04/2020	04/06/2020
PGDCA	Computer Application	Semester	10/11/2020	31/12/2020
BCA	Computer Application	Semester	15/09/2020	06/10/2020
BCom	Commerce	Semester/Annual	15/09/2020	15/10/2020
BSc	Science	Semester/Annual	15/09/2020	31/10/2020
BA	Humanities Social Sciences	Semester/Annual	15/09/2020	15/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the beginning of academic session 2019-20, University notified the schedule for the conduct of examination, evaluation of answer-scripts and declaration of the result. The Continuous Comprehensive Assessment (CCA) constitutes 30 of the total marks and university has approved a fixed pattern for the same so that the students are to be evaluated. Therefore there is uniformity in evaluation throughout the affiliated and constituent colleges under Himachal Pradesh University Shimla. It was made necessary to score minimum 35 in both the categories i.e. theory and CCA separately and collectively 45 to pass the complete course. At institutional level, Mid-term Examinations were held in September 2019 and February 2020. Assignments were evaluated by respective subject teacher. Seminars were also organized as per subject requirement. Marks

for Internal Assessment and Practical awards were entered in the website of Himachal Pradesh University, Shimla-5 before the declaration of Term-End Exam results.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College has framed its own academic calendar for the session 2019-20 (already uploaded on the college website) in the beginning of the session. It was also printed on the prospectus of the college. It envisaged all the activities which were to be organized/performed during the entire academic year. College prepared the calendar as per the university calendar guidelines. Since our college is affiliated to Himachal Pradesh University Shimla, there was limited scope for the changes in the basic structure however, we added all the activities or celebration of important Days (National/International importance). It included dates for regular activities, last dates of admission, PTA general house meeting, CSCA election, college athletic meet, mid-term exam date, filling of examination forms, Examination fees etc. It helped the stakeholders to know in advance about what were the activities to be performed or organized during the academic year. It served as a guiding document which further helped them to perform the activities as per schedule.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://tsnegigcreckongpeo.ac.in/wp-content/uploads/2021/12/program-outcomes-2019-20-converted.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Bachelor of Commerce	BCom	Commerce	17	12	70.5
Bachelor of Computer Application	BCA	Computer Application	9	6	66.66
Bachelor of Arts	BA	Humanities	63	55	87.3
Bachelor of Science	BSc	Science	12	9	75
Post graduate diploma in Computer Application	PGDCA	Commerce	16	15	93.7
Bachelor of Computer Science	BSc	Computer Science	Nil	Nil	0

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

<https://tsnegigcreckongpeo.ac.in/wp-content/uploads/2021/12/Student-satisfaction-survey-2019-20-converted.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	nil	0	0
Minor Projects	0	nil	0	0
Interdisciplinary Projects	0	nil	0	0
Industry sponsored Projects	0	nil	0	0
Projects sponsored by the University	0	nil	0	0
Students Research Projects (Other than compulsory by the University)	0	nil	0	0
International Projects	0	nil	0	0
Any Other (Specify)	0	nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nil	Nil

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nil

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	nil	Nil	0
International	nil	Nil	0

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
commerce	1

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	2019	0	0	Nil
nil	nil	nil	2020	0	0	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	2019	Nil	Nil	0
nil	nil	nil	2020	Nil	Nil	0

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	3	Nil	Nil
Presented papers	Nil	Nil	Nil	Nil
Resource	Nil	Nil	Nil	4

persons

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Drive	NSS, Rovers and Rangers units of college	2	69
Environment Awareness Rally	NSS unit of college	1	55
Blood donation camp	NSS unit of college	1	23
NSS day	NSS unit of college	1	78
Independence Day Parade	NSS, Rovers and Rangers units of college	2	43

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	Nil

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
First Aid Training Camp /Fit India campaign	NSS	Awareness Drive	2	85
AIDS Awareness	NSS. Rover and Rangers	Awareness Drive .	2	103
Corona Warriors Duties	NSS. Rover and Rangers	Social service	2	39
Integrated Government Online Training (iGot) for Covid-19)	NSS. Rover and Rangers	Covid-19 Awareness Drive	2	36
Plantation of Tree at Village Khwangi and	NSS., Eco Club	Plantation and Nurturing Drive	2	51

Forest land near Girl Hostel				
Block youth Parliament	NSS	Awareness Activity	2	47
Swachh Bharat Abhiyan	NSS. Rover and Rangers	Cleanliness Drive	2	81
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	0	0	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
nil	nil	nil	01/07/2019	31/05/2020	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	01/07/2019	nil	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
112000	112000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing

Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10835	2070235	Nil	Nil	10835	2070235
Reference Books	3709	11112700	500	200000	4209	11312700
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	Nil	Nil	2	4800	2	4800
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	Nil	Nil	Nil	Nil	Nil	Nil
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others(s pecify)	11	8450	Nil	Nil	11	8450
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	30/09/2020
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	53	2	53	0	34	4	9	10	0
Added	10	0	10	0	0	0	1	0	0
Total	63	2	63	0	34	4	10	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
105000	105000	112000	112000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Standard procedures and policies were used for the maintenance and utilization of the physical, academic and support facilities, which are further adhered by various committees. These Committees were framed at the beginning of the last academic session i.e. 2018-19. For the maintenance of the physical facilities and infrastructure the college development committee, purchase committee, committee for furniture-repair followed proper procedures and policies for the smooth functioning of each renovation work. To meet the various academic requirements, assignments and facilities, computer labs were established. After the introduction of RUSA, the physical requirements of various laboratories, library, sports complex, computers, classrooms etc. were completed through proper channel out of funds provided by central as well as state government. (Documents are available as hard copies in the institution)</p> <p style="text-align: center;">https://tsnegigreckongpeo.ac.in/physical-and-academic-facilities-utilization-and-maintenance-policy/</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	nil	0	0
Financial Support from Other Sources			
a) National	Post matric	72	338678

	SC/Post Matric ST /Post Matric OBC/KCCY/IGUCY		
b)International	nil	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Counselling cum Guidance Session on Tactics for various Competitive Exams	17/02/2020	195	Dr. Brij Mohan and Mr. Sachin Bhardwaj as Resource Person
Seminar on Career opportunities and Interview Skills	02/03/2020	123	Dr. Krishan Kumar Negi as Resource Person
Block Youth parliament	09/09/2019	58	Mr. Mohan Singh and Mr. Shanta kumar as Resource Persons
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling and Guidance Cell	39	128	8	Nill
2020	Career Counselling and Guidance Cell	31	104	6	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
nil	Nil	Nil	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	3	T.S. Negi GC Reckong Peo	Commerce	HPU Shimla /Affiliated College	M.Com
2020	4	T.S. Negi GC Reckong Peo	Humanities /Science	HPU Shimla /Affiliated College	LLB
2020	8	T.S. Negi GC Reckong Peo	Humanities /Science/Com merce	HPU Shimla /Affiliated College	B.Ed
2020	2	T.S. Negi GC Reckong Peo	Chemistry(Science)	HPU Shimla /Affiliated College	M.Sc Chemistry
2020	2	T.S. Negi GC Reckong Peo	Physics(Sc ience)	HPU Shimla /Affiliated College	M.Sc Physics
2020	2	T.S. Negi GC Reckong Peo	Maths(Scie nce)	HPU Shimla /Affiliated College	M.Sc Maths
2020	1	T.S. Negi GC Reckong Peo	Botany(Sci ence)	HPU Shimla /Affiliated College	M.Sc Botany
2020	2	T.S. Negi GC Reckong Peo	Zoology(Sc ience)	HPU Shimla /Affiliated College	M.Sc Zoology
Nil	12	T.S. Negi GC Reckong Peo	Humanities	HPU Shimla /Affiliated College	M.A(Eco.,E nglish,Hindi ,Sanskrit,Hi story,Pol. Science
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil

GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
National Science Day	Intra-College	39
Cultural Function	Intra-College	64
Annual Athletic Meet	Intra-College	79
Hindi Diwas	Intra-College	42
Women day	Intra-College	39
Bhashan Partiyogita on Constitution Day	Intra-College	29
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	nil	National	Nil	Nil	Nil	nil
2019	nil	Internat ional	Nil	Nil	Nil	nil
2020	nil	National	Nil	Nil	Nil	nil
2020	nil	Internat ional	Nil	Nil	Nil	nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has its own Council of Student Central Association (CSCA) which is nominated and constituted on the merit basis from B.Sc/B.Com/BA/BCA/PGDCA for the session 2019-20(Date of Composition 14-09-2019). CSCA has four Office Bearers and 14 class and nominated Representatives from different classes and from NSS/RR/Sports/Clubs/Societies/Cultural wings etc. CSCA actively participated and cooperated in smooth functioning and organization of various activities. On the occasion of various college functions (CSCA Functions, Teachers Day, Celebration of important Days, Annual Athletic Meet, Inter-College Competitions, and provide feedback about basic infrastructural facilities, teaching-learning related problems, students problem/grievances etc. They also make their significant presence while short listing the candidate for intercollege and inter-class activities

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

57

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management is important to get work done on time and to bring quality in work. Decentralization and participative management is completely reflected in the committee system and delegation of some of the important activities to the teaching and non-teaching faculty. Various committees have been formulated which perform their role well in time. These committees help the college in smooth functioning. Conveners hold meeting with the members for the performance of their respective duties in time to time. Committees for admission, women grievances, buss-pass, attestation on behalf of the Principal, cultural events etcetera are framed and these are notified in the prospectus of the college for the academic session. For specific work like annual function, CSCA, function, annual athlete meet, special committees are framed. The progress report of the work done by different committee was evaluated at the end of the session. Faculty members were also delegated the power to sanction the 3 days leave to the students of their major subject or course. Co-ordinators were made to look after the self finance courses.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College has very limited role in developing the curriculum as our college is affiliated to Himachal Pradesh University and university frames the curriculum
Teaching and Learning	For teaching and learning college has mentoring system. Time table is made in the beginning of the session and syllabus is completed well in time. Various test, seminars, discussions, quizzes are held for improving the learning among the students.
Examination and Evaluation	Examination is divided into two parts i.e., CCA and Term end exams. CCA composed of class test, assignments,

	attendance, and mid-term test. End-term exams are taken as per university date sheet and evaluation is done at various evaluation centers made by university.
Research and Development	Teachers are allowed to attend the seminars, workshops etc. but college has no center for research.
Library, ICT and Physical Infrastructure / Instrumentation	Library is well equipped and upgraded with latest feature. It has varied books (text books, reference books, and journals), magazines, and newspapers, Photostat facility at reasonable rate and with limited open access system. Books are catalogued in the 'SOUL' software. INFLIBNET facilities with eresource are available. ICT measures are appropriately used by the faculty. College is having ample infrastructure to meet the requirement of students and teachers with 'Gymnasium' amenity. Science laboratories are also well furnished with latest updated equipment.
Human Resource Management	For the management and development of the human resources they are allowed to meetings are organized and conducted with the concerned parties in case of any grievance. Committees are framed on the basis of specialization and efficiency of the human resource
Industry Interaction / Collaboration	In self financing course like PGDCA and BCA, industrial visit is the integral part of internship (on the job training for 8 Weeks) by collaboration with the industries.
Admission of Students	Admission is provided in variety of courses under two measures for UG courses in different subjects, merit base practice is followed with specified number of seats. In self financing courses of PGDCA and BCA, admission is based on entrance test cum merit basis. Reservation roster is strictly followed as per HP University norms.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	In planning and Development, all the monitoring and execution of various plans related to RUSA, UGC Affairs, Directions from the Education Department/Directorate of Higher Education/Secretariat Shimla/ Treasury Office/Govt/Private Bodies etc. were

	mostly done through email and online mode
Administration	e-Service Books were maintained and updated as per requirement.
Finance and Accounts	e-salaries were updated and modified on each month, increments were inducted and taxes were deducted within e-salary as per requirement and by the end of financial year 2019-20
Student Admission and Support	Online Fee Submission
Examination	Examination Fees, e-forms were verified through online mode and respective Roll Numbers generated. The awards for Internal Assessment and Practical of respective subject were submitted online on HPU Website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	nil	nil	nil	Nil
2020	nil	nil	nil	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One day Work shop on Letter Drafting skills	One day Work shop on Letter Drafting skills	17/05/2019	17/05/2019	16	6
2019	One day Work shop on TA/DA Rules ,Service and CCS rules	One day Work shop on TA/DA Rules ,Service and CCS rules	24/08/2019	24/08/2019	15	5
2020	One Day Workshop on Use of Technology	One Day Workshop on Use of Technology	17/02/2020	17/02/2020	17	3

	in Teaching Learning Process	in Teaching Learning Process			
View File					

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	02/12/2019	21/12/2019	28
Refreshers Course (Chemistry)	1	27/12/2020	16/01/2021	21
Refreshers Course (Indian languages)	1	27/01/2020	16/02/2020	21
Faculty Development Program	1	26/05/2020	01/06/2020	7
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
nil	nil	Scholarships for SC/ST/OBC/Minorities/IGUCY/KCCY

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

In the beginning of a financial year, the annual budget is allocated. Proper external and internal audit is conducted in the college. External audit is done by auditors from Auditor General office from Shimla. They conduct the audit and submit the report. For internal audit College Bursar ensures the proper receipts and payments of the funds after verifying the bills and all the codal formalities. Further internal audit of PTA funds is also done by the committee members constituted by the institution

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Parent Teacher Association	172385	College Development and Students Welfare
View File		

6.4.3 – Total corpus fund generated

172385

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	Yes	Scrutiny committee
Administrative	No	nil	Yes	Various committees

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Provided valuable suggestions for the development of the institution for the session 2019-20. Pointed out the weaknesses of the college related departments and suggesting rectifications during the session 2019-20. Communicating views which the students feel shy to communicate directly to the teachers about the college and the department. Regular meetings of PTA were conducted in which Parents interacted with the Principal and the Teachers. PTA also helped in the appointment of Guest Faculties out of PTA Fund throughout the session.

6.5.3 – Development programmes for support staff (at least three)

Supporting Staff was encouraged and relieved to attend training/workshop/capacity building Programmes. Important notices, circulars and notifications related to promotional benefits and other welfare schemes issued from the Govt. of Himachal Pradesh were positively intimated to them. Income Tax related issues and RUSA Funding related problems were addressed.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Proposal to start PG Classes in Department of Political Science and History was sent to the Department of Higher Education. Items of Sports of Rs. 73190/- were purchased. Computer science as a new subject was introduced in UG Classes. Vacant posts were filled up out of PTA Fund. Construction work of Botanical garden was started. An amount of Rs. 338678/- was deposited online in Bank Accounts of 72 students under different scholarship schemes. Sessions on communication and soft skills were organized. Teachers attended OP/RC/FDP/Workshops/Seminars etc.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Career counselling cum guidance session on Tactics for	17/02/2020	17/02/2020	17/02/2020	195

	various competitive exams				
2019	Workshop on Letter Drafting Skills was organized by Dr. Vidya Bandhu Negi and Mr. Rajesh Kumar as Resources Persons	25/07/2019	25/07/2019	25/07/2019	17
2020	Seminars on Career opportunities and Interview skills (Dr. Krishan Kumar Negi was resources Person)	02/03/2020	02/03/2020	02/03/2020	123
2019	Block youth parliament with the assistance of Nehru Yuva Kendar Reckong Peo	09/09/2019	09/09/2019	09/09/2019	58
2020	Workshop on Ek Bharat Shrestha Bharat club on the State of Kerala (History ,culture, Geography, Flora and fauna, Trade and Tourist places) was organized .Ms Balam Negi was the Resource Person .	26/02/2020	26/02/2020	26/02/2020	131
2020	Workshop on Modern Tools of Teaching-Learning was	17/02/2020	17/02/2020	17/02/2020	43

organized .
Mr.Yash Paul
Sharma was
the Resource
Person

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Enrolment	01/07/2019	30/05/2020	140	251
Annual Athletic meet	16/11/2019	16/11/2019	30	19
CSCA composition	10/10/2019	10/10/2019	8	10
CSCA Cultural Function	21/12/2019	21/12/2019	29	24
NSS	01/07/2019	30/05/2020	50	50
Rovers and Rangers	01/07/2019	30/05/2020	25	25
Ek Bharat Shresht Bharat Club	28/11/2019	31/12/2019	20	27

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Under the universal vision of Save Environment varied approaches adopted by the institution are:- Environment studies is an integral part of curriculum for enhancing environment consciousness among students. Various awareness campaigns and rallies are organized by NSS and Eco- Club during every academic year to save environment and keep it neat and clean . Air purifier plants(indoor and outdoor) are also planted in college premises. New energy saving electrical appliances are preferred. Plantation and care drives in collaboration with forest department were carried out at village Khwangi and Dakho .

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	Nil
Special skill	No	Nil

development for differently abled students		
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	7	7	23/07/2019	7	Seven days combined annual training camp at T. S.Negi Govt. College Reckong Peo .	Health, hygiene, Social Service, patriotism, Role of Discipline in Life, Life Skills, Communication Skills, First - Aid, Relief and Rescue during national calamity.	103
2019	2	2	20/10/2019	1	Poshan Abhiyan, Jan Andolan and Awareness Lecture on Health and Sanitization.	Importance of Nutrition and Value of Health Sanitization.	96
2019	1	1	26/12/2019	1	Social Awareness Drive	Water Conservation and Electricity Conservation Awareness among rural	54

						Public	
2019	1	1	18/12/2019	1	Social Awareness Drive	Blood Donation Camp	5
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Central Civil Services (Conduct Rules)	Nil	1964, As per article 19(1) and (2) to (6) of the constitution, any Govt. servant who violates the restrictions imposed by general laws becomes liable for punishment as prescribed under the relevant laws. And in addition, if CCS conduct rules are also simultaneously violated he/she becomes liable to disciplinary action as well. Every employee of the institution tries to follow conduct rules in letter and spirit
Central Civil Services (classification, control and appeal rules)	Nil	1965, The disciplinary action is taken under the provision of these rules. Minor major penalties can be imposed after following the procedure
Government of HP Office Manual (3rd edition)	Nil	April 2011, Fundamental Rules Fundamental Rule 11 provides that a Government servant is at disposal of the Government for 24x7 Hrs which pays him and he may be employed in any manner required by the proper authority. Proviso under FR 17(1) deals with no work no pay. FR 17A deals with unauthorized absence. Right to information act (2005) Every public information officer is bound to supply information except classified information to general public under this
Education code	Nil	2001, It also deals with code of conduct for teachers and value

		education. Procedure for constitution of PTA and its role in development of institution is also mentioned in it.
College Prospectus (Annual Publication)	Nil	June 2019, Besides, providing information about the admission process college prospectus also has details about statutory guidelines and code of conduct for students

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	53
Anti-Tobacco Day/ Drug Abuse Day	21/06/2019	21/06/2019	40
Independence Day	15/08/2019	15/08/2019	38
Teachers Day	05/09/2019	05/09/2019	64
Hindi Diwas	14/09/2019	14/09/2019	52
National Sports Day	29/08/2019	29/08/2019	36
Gandhi Jayanti	02/10/2019	02/10/2019	47
World AIDS Day	01/12/2019	01/12/2019	71
World Environment Day	05/06/2019	05/06/2019	43
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Strict ban on plastic in the campus . College is made smoking free. Use of dustbins for wet and dry garbage. Installation of ample number of power saving LED lights in campus. Planting and caring of plants and trees in the campus. Planting and caring of indoorplants and ornamental plantation done.Competition organized where awareness regarding environment is made.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Engagement of Students in Community Services: To make our students responsible and sensible towards society, various events of social importance, awareness on social evils and problems were organized. It included awareness rallies on Drug Abuse, AIDS Awareness, Blood Donation Camp, celebration of important days and Swachhta Campaign in our surrounding locality. The Institution has adopted land at forest colony Reckong Peo where volunteers of NSS, RR and students of Eco-Club plant saplings and make regular visits for nurturing the plants. 2. Emphasis on escalating competence in students for their holistic development: In cultural events, students brought laurels and commendable position in Folk-song and Folk dance. Institution's NSS and Rovers Rangers participated in Distt. Level Republic Day and Independence day Parade and function. For any educational institution sports ground and library is

essential. Our college has good library with various facilities and also have a ground where students can make themselves ready for their future. The institution is careful about eco-friendly environment, green campus and cleanliness. The traditional lights have been replaced by LED lights. Medicinal plants will be grown nearby girls hostels in forest land. will be grown nearby girls hostels in forest land.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://tsnegigcreckongpeo.ac.in/best_practices/#1640596028147-1b044106-891a

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

This college was established on 16 th August 1994 as an institution of higher learning at Reckong Peo, District Kinnaur, the Tribal area of Himachal Pradesh. This institution offers Arts, commerce, Science and BCA courses at UG level and PGDCA at PG level. It also runs IGNOU centre which caters to the need of studies for the working and tribal people of the area. Committed to bring about the overall development of the students our college focuses on motivating the students to discover their talent in extra-curricular, sports, cultural and societal activities. Students of this college excel in sports activities at national and state levels. Mentors, coaches, artists, horticulturists, floriculturists, hydro-electrical project directors and prominent experts from different fields are invited to share their expertise and guide the students to perform well in these related fields from time to time. For any educational institution sports ground and library is essential. Our college has good library with various facilities and also have a ground where students can make themselves ready for their future.

Provide the weblink of the institution

<https://tsnegigcreckongpeo.ac.in/wp-content/uploads/2021/12/Institutional-Distinctiveness-2019-20-converted.pdf>

8.Future Plans of Actions for Next Academic Year

To Organize the general House of the PTA and Alumni Association . To verification of store and stock items . To make improvements in Teaching-Learning methods based on the suggestion of students and parents . To organize educational Tours and field Tours to enhance scientific knowledge of students . To provide financial assistance to students under different scholarship schemes . to organize career counselling session ,workshop, webinars/seminars . To provide extra study material to brilliant students and additional tips to academically weak students . To grow plants and trees in newly constructed Botanical garden To make functional newly constructed iron Pre fabricated structure Building .To establish good relationship between mentor and mentee .To organize Tutorial Classes . To purchase new books in college library .